

Learning plan and portfolio: identifying unmet needs

Choose a time to start identifying patients' unmet needs. At the end of every consultation spend a few moments and consider: 'Were there any patients' needs that I was unable to meet in the consultation?' If the answer is yes, record some details on this page. Continue documenting patients' unmet needs until you have identified 10 or have collected from 10 sessions of general practice, whichever comes first. Some unmet needs will be resolved by small changes in practice management. Record how you plan to meet each unmet need in the action column.

Patients' unmet needs	Specific learning needs	Action

Adapted from RACGP 2004 Tool 1, Learning plan and portfolio: identifying unmet needs